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CIRCULAR

# DromonClass Concentrated Inspection Campaign on Certificates & Documentation – Crew Certificates

Our Marine Division is initiating an internal Concentrated Inspection Campaign (CIC) on Certificates & Documentation – Crew Certificates

Notice to: Ship Owners/ Managers/ Operators | Surveyors

C20018 | 21 April 2020

Following an extensive analysis of the Port State Control Inspection and occurrence of a rise of detainable deficiencies, the Marine Division decided that the first CIC of the year will be focused on Certificates & Documentation – Crew Certificates. The CIC will start from 21 April till the end of June 2020.

The main objective of the CIC is to identify any possible number of deficiencies with respect to the Crew Certificates and assist Owner/Managers for compliance with STCW requirements. In addition, the aim of this CIC is the minimize of detainable items onboard our fleet and simultaneously the possibility of vessel detention related to this area.

Regardless of the scope of the schedule surveys, the Surveyors will perform the CIC during the scheduled surveys. Any identified deficiency will be recorded in the survey status report of the vessel for the proper follow up and a corrective action plan. Our ERETES platform possessed the capability for further investigation and review of the deficiencies. With the purpose to assess and verify whether measures and corrective actions were carried out, Dromon may request to execute a predetermined additional occasional attendance.



## Act now

Ship Owners/ Managers/ Operators are encouraged to submit the CIC checklist to ensure compliance and avoid possible deficiencies both by PSC and Dromon Surveyors. In case any deficiency is identified, please inform DromonClass Marine Division

Attending Surveyors are authorized, during forthcoming surveys/audits irrespective of scope, to assure and evaluate the desired performance of the CIC checklist, in order to prevent unexpected deficiencies onboard. In case deficiencies have been recorded, an official Notice of Recommendation shall be issued to the vessel and a copy shall be submitted to DromonClass Marine Division.

# Dromon Concentrated Inspection Campaign on Certificates & Documentation – Crew Certificates

Ship Name: \_\_\_\_\_  
 IMO No.: \_\_\_\_\_  
 Port of Inspection: \_\_\_\_\_  
 Date of Inspection: \_\_\_\_\_

Surveyor's Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

No.	Item	YES	NO	N/A
1	Do the crew officers have Certificates of Endorsement as required by Minimum Safe Manning Certificate?			
2	Do the crew officers have Certificates of Competency?			
3	Are the crew members certified as required by Minimum Safe Manning Certificate?			
4	Do all crew with designated security duties have certificates of proficiency in security duties?			
5	Do all crew without designated security duties have certificates of security awareness?			
6	Does the Ship Security Officer has a certificate of proficiency as SSO?			
7	Are the crew members medical fit to their duties on board with a valid medical certificate?			
8	Are the medical certificates of all seafarers onboard issued by an approved medical practitioner?			
9	Do all crew members have signed and original seafarer's employment agreements are on board?			
10	Are the crew members familiar with their duties and the records are available?			

If the answer to any of the above mentioned statements is "NO" please inform Dromon H.O by imposing a Notice of Recommendation as per QSP 3.2.-1/ Form 02.

If the box "No" is ticked off for questions marked with an "\*", it is considered as a detainable item.

**Additional Comments:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Received for and on behalf of Owners

(Name, Signature and Seal)

For Dromon Bureau of Shipping (DBS)

(Name, Signature and Seal)