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CIRCULAR

## ITF Inspection Campaign 2023 in Mediterranean Ports Cook Islands, Palau, Sierra Leone, and Togo Vessels

C23018 | 03 April 2023

**Notice to: Ship Owners/ Managers/ Operators / Surveyors/ Auditors**

The International Transport Workers' Federation (ITF) has announced a campaign in the Ports of the Mediterranean Sea, spanning eight weeks (16<sup>th</sup> March to 11<sup>th</sup> May 2023) and targeting more than 1000 vessels flying the flags of the **Cook Islands, Palau, Sierra Leone, and Togo**.

ITF has announced that during this campaign an army of its own inspectors and those of other seafarers' unions and dockers' authorities will carry out checks throughout the Mediterranean on the Safety and welfare of seafarers on board ships. The CIC will be focused on the MLC Application and on the Safety condition of the vessels. The ITF inspectors' efforts will be bolstered in France by the country's Port State Control agencies, which are organised regionally.

Dromon Bureau of Shipping has developed a checklist to be used and filled by all Exclusive Surveyors during attendance to Cook Islands, Palau, Sierra Leone, and Togo flagged ships, aiming to aid compliance to MLC Application and ensure the Safety condition of the attended vessels.

### Act now

Ship Owners/ Managers/ Operators should take into consideration all the above and ensure that vessels under their management are in compliance with the Maritime Labour convention, 2006, as amended, requirements and that the Safety condition of the vessels is appropriate.

Surveyors/ Auditors are to ensure that the required items on the CIC checklist (uploaded on myDromon platform) are inspected and that the checklist is duly filled and submitted along with any comments deemed necessary. When deficiencies are found, Surveyors shall inform DBS Head office by imposing a Notice of Recommendation, clearly indicating the recommendation and due date for rectification.



# REPORT FOR CIC ON IMPLEMENTATION OF MLC, 2006 16/03/2023 – 11/05/2023

Ship Name: \_\_\_\_\_  
 IMO No.: \_\_\_\_\_  
 Port of Inspection: \_\_\_\_\_  
 Date of Inspection: \_\_\_\_\_

Surveyor's Name: \_\_\_\_\_

No.	Item	YES	NO	N/A
<b>A.</b>	<b>DOCUMENT REVIEW</b>			
<b>A.1</b>	<b>Minimum Age (Regulation 1.1)</b>			
A.1.1	Minimum age of seafarers employed on board the ship complies with National requirements.			
A.1.2	Cook's age is 18.			
<b>A.2</b>	<b>Medical Certificate (Regulation 1.2)</b>			
A.2.1	Medical Certificates of seafarers on board the ship are valid and in English language.			
A.2.2	Medical certificates include information on hearing, sight and color vision.			
<b>A.3</b>	<b>Qualification of Seafarers (Regulation 1.3)</b>			
A.3.1	Contracted seafarers hold valid STCW certificate which is appropriate endorsed.			
<b>A.4</b>	<b>Seafarer's Employment Agreement (Regulation 2.1)</b>			
A.4.1	Seafarers have signed the SEA with the shipowner and originals are kept on board.			
A.4.2	SEAs include all information required by national law and in working and English language.			
A.4.3	Evidence of contractual relationship between the owner and owner representative available on board.			
<b>A.5</b>	<b>Use of any licensed or certified or regulated private recruitment and placement service (Regulation 1.4)</b>			
A.5.1	Seafarers recruitment and placement services has been licensed by the administration or authorized R.O or competent authority			
<b>A.6</b>	<b>Hours of Work and Rest (Regulation 2.3)</b>			
A.6.1	Table of shipboard working arrangements posted in an accessible place and is also in English and Working language of the ship.			
A.6.2	Records of rest and working hours maintained in a standard format in English and working language and are also signed by master and seafarers.			
<b>A.7</b>	<b>Manning Level of ship (Regulation 2.7)</b>			
A.7.1	Ship manned in accordance with the requirements of Minimum Safe Manning.			
A.7.2	Table of working arrangements confirms that safe manning requirements are implemented on board the ship			
<b>A.8</b>	<b>Accommodation and on-board recreational facilities (Regulation 3.1)</b>			
A.8.1	Records are available that accommodation and recreational facilities inspections carried out on frequently intervals by or the authority of master.			
<b>A.9</b>	<b>Food and Catering (Regulation 3.2)</b>			
A.9.1	Seafarers employed as a ship's cooks are trained and qualified. (if applicable)			
A.9.2	Cook's attestation letter signed by shipowner available on board. (In case which Ship's cook is not provide with an approved training program from flag administration).			
<b>A.10</b>	<b>Health and Safety protection (Regulation 4.3)</b>			
A.10.1	The effective implementation and promotion of occupational health and safety program is implement on board the ship comply with the national and international regulations and relevant standards and guidelines			
<b>A.11</b>	<b>On board medical care (Regulation 4.1)</b>			
A.11.1	A standard medical report is available on board the ship.			
A.11.2	Monthly check records of the medical locker are available on board the ship.			
<b>A.12</b>	<b>On board complaint procedure (Regulation 5.1.5)</b>			
A.12.1	Complaint procedure is implemented on board the ship.			
A.12.2	Complaint procedure include the contact points of company and flag administration			
A.12.3	Seafarers have been submitted with a copy of a complaint procedure.			
<b>A.13</b>	<b>Payment of wage (Regulation 2.2)</b>			
A.13.1	Seafarers received a monthly wages statement complies with National requirements.			

A.14	Documented Evidence of ship-owners' financial security for repatriation of seafarers as per Appendix A2-I of the MLC,2006(P&I or insurer document) (Regulation 2.5)			
A.15	Documented evidence of ship-owners' financial security to assure compensation in case of seafarer's death or long-term disability due to an occupational injury, illness or hazard as per Appendix A4-I of the MLC,2006 (P&I document) (Standard A4.2)			

No.	Item	YES	NO	N/A
<b>B.</b>	<b>PHYSICAL INSPECTION</b>			
<b>B.1</b>	<b>Accommodation and on-board recreational facilities</b>			
B.1.1	Cabins are adequately clean and hygienic.			
B.1.2	One seafarer per beth.			
B.1.3	Sanitary facilities are clean and hygienic.			
B.1.4	Mess room is adequately clean and hygienic.			
B.1.5	Mess room is provided with adequate tables and seats.			
B.1.6	Hospital is clean and hygienic.			
B.1.7	Hospital is being used to accommodate only persons who are sick.			
B.1.8	Laundry facilities are adequate and functioning correctly.			
B.1.9	Heating, Lighting or ventilation of accommodation area is adequate and functioning correctly.			
<b>B.2</b>	<b>Food and Catering.</b>			
B.2.1	Galley and store room are hygienic and fit for purpose.			
B.2.2	Food and drinking water are of appropriate quality, nutrition value and quantity.			
<b>B.3</b>	<b>Health and safety protection and On board medical care</b>			
B.3.1	Ship is equipped with sufficient medical chest and medical equipment.			
B.3.2	Seafarers have prompt access to necessary medicine, medical equipment and facilities for diagnosis and treatment.			
B.3.3	Ship is equipped with radio or satellite communication for 24 hour medical advice.			
B.3.4	Seafarers are equipped with sufficient personal protective equipment.			
B.3.5	Ship is equipped with relevant occupational safety and health prevention notice in a location that will bring it to attention of the seafarers.			

**Additional Comments:**

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Received for and on behalf of Owners

For Dromon Bureau of Shipping (DBS)

*(Name, Signature and Seal)*

*(Name, Signature and Seal)*