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CIRCULAR

## Guinea-Bissau – Reporting Requirements of ROs

C23054 | 19 September 2023

Notice to: Ship Owners/ Managers/ Operators / Surveyors/ Auditors

This circular is issued to advise that the Guinea-Bissau International Ship Registry has issued a [Marine Circular Nr. 04/2023](#) on the “Reporting Requirements of Recognized Organizations to the Flag State Administration of the Republic of Guinea-Bissau (G-B ISR)”

The Circular requires the following **notifications** to be made by the RO to the G-B ISR / Technical Department:

- All scheduled surveys/audits to be conducted on G-B I.S.R. registered vessels:
  - at least three days before the commencement of the surveys/audits.
- On a change of Classification Society or RO:
  - at least three working days prior to the commencement of the surveys/audits (by the newly designated Class Society/RO). Written approval from the G-B I.S.R. is required before commencing the surveys/audits.
- In case of a change of RO and the consequent transfer of the relevant certification: the date of issue of the certificates and confirming the date, place, and action taken to satisfy each overdue survey, overdue recommendation and overdue condition of Class:
  - to be made by the newly designated RO within 48 hours from the issuance of the certificates.
- Where, as a result of a Port State Control inspection, the RO has been requested to survey a vessel: the relevant report confirming the rectification of the deficiencies posed by the Port State Control and any relevant additional note:
  - to be submitted without any delay, and in any case not later than 72 hours after the satisfactory completion of the respective surveys.

The Circular also requires **authorization** to be obtained by the RO, from the G-B I.S.R./Technical Department, under the following circumstances:

- When an exemption and/or deviation from IMO requirements is considered necessary (in exceptional circumstances): clarification for the requirement of granting the exemption/deviation on the basis of the relevant applicable IMO Convention and/or Code is to be provided.
- In case of overdue surveys/audits/recommendations:
  - within 15 days following the date that the surveys/audits/recommendations became overdue.
- Upon becoming aware of a situation involving a major deficiency or serious safety-related issue that would normally be considered sufficient to detain a ship from proceeding to sea pending correction:
  - to be made immediately.
- Upon becoming aware of a situation aboard the ship or within a company responsible for operating such ships involving a major non-conformity, as defined in the revised Guidelines on the implementation of the International Safety Management (ISM) Code by Administrations (Resolution A.1118(30), as applicable, Paragraphs 6.5.2 and 6.5.3 of the RO Agreement):
  - to be made immediately.

The following **submissions** are to be made to G-B I.S.R (unless the RO has provided access to the certificates issued for the Guinea-Bissau flagged vessels, via its website):

- An updated survey status of each G-B I.S.R. vessel certified by the RO:
  - on a 6-month time interval, and preferably by January and July of each calendar year
- Copies of the certificates issued during that month:
  - by the end of each month

The Circular also gives the e-mail address and telephone numbers of the G-B I.S.R. / Technical Department, where any queries can be submitted:

e-mail: [tech@gbi-lb.org](mailto:tech@gbi-lb.org)

Tel: +302104537950, +30 210 4537194

### Act now

All Ship Owners / Managers / Operators / Surveyors /Auditors should take careful note of these requirements, and ensure that they are complied with.